

## **Important Notice to the Office of Vocational Rehabilitation Vendors**

### **Dear Valued Vendors:**

Please be advised that the Office of Vocational Rehabilitation (OVR) requires **all vendors** to have an approved “**Authorization for Services**” (**AS**) form prior to providing goods and services to OVR clients/consumers. Entering into contracts verbally or without an approved AS is prohibited. OVR does not pay for goods or services that were provided without the benefit of an approved AS. Any vendor who delivers goods or services to OVR clients/consumers without an approved AS is doing so entirely at their own risk.

If you have any questions, please contact the OVR Fiscal Officer at 322-6537/8 or send an email to [nmidir@ovrgov.net](mailto:nmidir@ovrgov.net).

Thank you for your understanding and cooperation.

Maryann Borja-Arriola  
Director, Office of Vocational Rehabilitation

